



## REQUEST FOR QUALIFICATIONS

### 2019 WATER MAIN REPLACEMENT WORK ORDER ENGINEERING CONTRACT

Solicitation No.: PS-00071  
Addendum 1 | January 29, 2019

To Respondent of Record:

This addendum, applicable to project referenced above, is an amendment to the RFQ and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

#### RESPONSES TO QUESTIONS RECEIVED

- 1. Question:** Is the resume of the project manager included in the 5 resumes or is it the resume of the project manager and an additional 5 resumes?

*Response: The resume of the project manager is included in the 5 resume total.*

- 2. Question:** Based on the title of this RFQ (“2019 Water Main Replacement Work Order Engineering Contract”), it is our understanding that this RFQ is solely for water main design services. But, there is a reference to “pipebursting” that is included within the paragraph that describes the objective of this RFQ. Please see Section I. Project Information, A. Objective on page 1 of 88 for additional information.

Based on our experience with SAWS pipeline construction, pipebursting is a construction method that is typically utilized for sanitary sewer main construction. With this being said, was this methodology intentionally included within this RFQ?

*Response: The pipebursting method was intentionally included. This method may be necessary for certain parts of a project where underground conditions warrant it.*

- 3. Question:** Page 3 of 88 states 30%, 70%, 95% as project phases. Attachment C question 4 states 30%, 60%, 90% and 100% as the phases. Which phase percentages should we follow for our approach?

*Response: The project phases should be 30%, 70%, 95%, 100%. Please use the attached revised Attachment C form for your submission.*

- 4. Question:** Section I. – Project Information, B. – Scope of Services, 6.: For potholing scope & services, is SAWS looking to have a Subsurface Utility Engineering (SUE) firm on board & be part of the design team or can this scope be completed by a sub-consultant / construction company with potholing experience?

*Response: SAWS will defer to the respondent to determine the most appropriate potholing method for various field conditions that may be encountered in this scope of work.*

- 5. Question:** Attachment C – Project Manager’s resume: For this section, the total number of resumes to be included is 5 - Project Manager of the Prime Firm and 4 other resumes of key personnel (PM’s) of which can be sub-consultant PM’s? Assuming that we don’t have to provide resumes for Prime’s team members or sub-consultant’s team members.

*Response: At minimum, resumes of sub-consultants project managers should be included.*

- 6. Question:** Exhibit A – Insurance Requirements & Proof of Insurability: Are the sub-consultants required to include a copy of the Certificate of Insurance within this RFQ response?

*Response: Only the prime consultant is required to submit this information.*

- 7. Question:** Exhibit B – Good Faith Effort Plan: Max points for SMWB scoring can be achieved through a combination of M/WBE and SBE that equates to 40% min. Just for clarification, we can potentially obtain the maximum 15 pts with just using a M/WBE sub-consultant and no SBE, correct? We can also obtain a maximum 15pts if we use a combination of M/WBE & SBE’s as long the participation equates to 40%?

*Response: Yes. The maximum number of points available for SBEs is 5 points for 5% of SBE participation. Percentages are based on the overall value of the contract as long as they meet the other criteria of the SWMVB program.*

- 8. Question:** Exhibit C – Conflict of Interest Questionnaire: Prime firm is to complete & submit CIQ form with RFQ. Are the design team sub-consultants required to complete the form & it be included within this RFQ response?

*Response: Only the prime consultant is required to submit this information.*

- 9. Question:** Disclosure of Interested Parties (Form 1295): Is this form required to be completed & included within this RFQ response? Or during the contract phase? If required for this RFQ, are the sub-consultants required to submit form within this RFQ? If needed at contract time, do the sub-consultants also need to complete & submit this form?

*Response: This form will be required during the contract phase, not during the RFQ phase. Only the prime consultant is required to submit this information.*

**10. Question:** Do the five resumes include the entire team (Prime Firm, Consultants and Project Manager)? Or is it five resumes for the Team Prime and Consultants plus one resume for the Project Manager, totaling 6 Resumes?

*Response: Please refer to the response for Question 1.*

**11. Question:** Attachment C: Resumes. RFQ says one page for the remainder of the team members. Is it supposed to be one page resume for each team member?

*Response: The Prime Consultant's project manager's resume may be up to two (2) pages. The remaining four (4) resumes may be no more than one (1) page.*

**12. Question:** Attachment D: Section 2 requires a record of terminations, our safety record, and list of awards and commendations over the past 10 years, but the response is limited to 3,300 characters, typed into the form. This seems to preclude attaching tables, etc. All the requested information will not fit within the character limit. Are we allowed to attach additional pages as required?

*Response: SAWS' preference is for the requested information to be included in the form. However, additional pages may be attached as required to fully convey the information and should be referenced within the form.*

**13. Question:** Is the resume of the project manager included in the 5 resumes or is it the resume of the project manager and an additional 5 resumes, so a total of 6 resumes?

*Response: Please refer to the response for Question 1.*

**14. Question:** Will there be "pipe bursting" within the scopes of services, as listed, since the work is for water main replacements? If so, please further explain.

*Response: Please refer to the response for Question 2.*

|   |
|---|
| <b>CLARIFICATIONS AND MODIFICATIONS</b> |
|---|

No clarifications or modifications to the solicitation are required for this project.

**END OF ADDENDUM**

This Addendum, including these three (3) pages, is four (4) pages with attachments in its entirety.

Attachments: Attachment C – Experience and Qualifications Form, Question 4 (1 page)

**Attachment C**  
**Experience and Qualifications Form**

4) *Describe experience preparing engineer's OPCC for all phases of design (30%, 70%, 95%, 100%) of a project as per the recommendations of AACE International (formerly the Association for the Advancement of Cost Engineering). (1,400 character limit)*